



National Certificate: Freight Handling

(SAQA ID 57831- Level 3)

Programme Name

National Certificate – Freight Handling
NQF Level 3, SAQA ID 57831, 151 credits.

Programme Purpose

The safe handling of freight is dependent upon the applicable people complying with the relevant procedures, applying the necessary skills to their handling, effective team player and undertakes the tasks required to contribute to the effective processing of freight.

Qualifying learners should be capable of:

- To demonstrate the ability to and consider a range of options related to their field
- Ability to work more effectively with others
- To make decision and improve performance around
- Inter alia
- Freight handling administration
- Planning(storage ,transport/ courier operations)
- Freight handling equipment maintenance

Target group

Learners already involved in freight handling play a key role in the movement of goods handling /warehouse environment.

Entry Requirements

It is assumed that the learners are competent in Communication and Mathematical Literacy at NQF Level 2

Structure of the programme

The learnership in Freight Handling consists of:

- Classroom based learning
- On-the-job learning
- Coaching/Mentoring
- Assessment

Duration of the Programme

- Programme: 1 year
- Training Days: 25 Days
- Assessment Days: 25 Days
- Workplace experience: 10 Months

Number of learners per class: Minimum 15

Programme Roll-Out:

Type	Unit Standard	Unit standard Title	Level	Credits
Module 1: Understand the principles of the freight handling business (4 days Facilitation and 4 days Assessments)				
Elective	123259	Foster and maintain customer relations	3	4
Elective	117668	Operate in team	4	15
Core	8000	Manage time effectively to enhance productivity and enable a balanced lifestyle	3	9
				28
Module 2: Understand the composition of the supply chain in the transport industry (4 days Facilitation and 4 days Assessments)				
Core	7997	Managing self-development	4	12
Core	110009	Manage administration records	4	4
Core	8037	Ensuring customer satisfaction and competitive practice	3	2
Core	8035	Processing and controlling documentation	4	4
				22
Module 3: Communication Fundamentals (4 days Facilitation and 4 days Assessments)				
Fundamental	119472	Accommodate audience and context needs in oral/signed communication	3	5
Fundamental	119457	Interpret and use information from texts	3	5
Fundamental	119467	Use language and communication in occupational learning programmes	3	5
Fundamental	119465	Write/present/sign texts for a range of communicative contexts	3	5
				20
Module 4: Numeracy Literacy (4 days Facilitation and 4 days Assessments)				
Fundamental	9010	Demonstrate an understanding of the use of different number bases and measurement units and an awareness of error in the context of relevant calculations	3	2
Fundamental	9013	Describe, apply, analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	3	4
Fundamental	9012	Investigate life and work related problems using data and probabilities	3	5
Fundamental	7456	Use mathematics to investigate and monitor the financial aspects of personal, business and national issues	3	5
				16
Module 5: Understand legislated and company-required health, safety environmental and security practices (4 days Facilitation and 4 days Assessments)				
Core	13915	Demonstrate knowledge and understanding of HIV/AIDS in a workplace, and its effects on a business sub-sector, own organisation and a specific workplace	3	4
Core	8016	Maintaining occupational health, safety and general housekeeping	3	8
Elective	117833	Handle a crime situation	3	6
				18
Module 6: Act responsibly when handling freight (5 days Facilitation and 5 days Assessments)				
Elective	113843	Obtain and communicate road transport operational information	3	10
Elective	8025	Controlling and locating stock	3	8
Core	242875	Describe basic freight logistic principles	3	6
Core	7996	Operating computer systems	3	8
Core	8021	Taking basic care of freight handling machinery	3	2
Elective	8024	Receiving and dispatching freight, and handling freight returns	3	5
Elective	8036	Packing, handling and securing freight	4	8
				47
Overall Total Credits				151

